

City of Mineola – FY 2020-2021 Budget Timeline

5/18/2020	Department Personnel Info due (comp payoff, medical insurance changes, retirement, promotions, certification pay, holiday pay)
May	Council Workshop – Budget Items Reviewed
6/1/2020	Employee Reviews due to City Manager
6/1/2020	Department budget Line Item Requests due – Maintenance & Operations
6/15-6/19	City Administrator to meet with Department Heads and review/approve/amend budget requests
6/22/2020	Regular Council Meeting 5:30 PM Council Workshop to review first draft of budget
7/25/2020	Deadline to receive certified appraisal values from the appraiser.
7/27/2020	Regular Council Meeting 5:30 PM Council Workshop to review second draft of budget
8/10/2020	Council Workshop 5:30 – Discuss Proposed Budget Special Council Meeting – Council to adopt PROPOSED Tax Rate
8/14/2020	DRAFT of BUDGET due (30 days prior to pass) *publish on website (should have no significant changes after this date)
8/24/2020	Regular Council Meeting 5:30 PM
9/3/2020	1 st Public Hearing on Proposed Tax Rate 5:30 PM – Quorum of Council Required Council Workshop (if needed) 5:30 PM (following public hearing)
9/10/2020	2 nd Public Hearing on Proposed Tax Rate 5:30 PM – Quorum of Council Required Council Workshop (if needed) 5:30 PM (following public hearing)
9/14/2020	Council Meeting 5:30 PM (1) Public Hearing – Budget Hearing (2) Approve Budget (3) Set Tax Rate